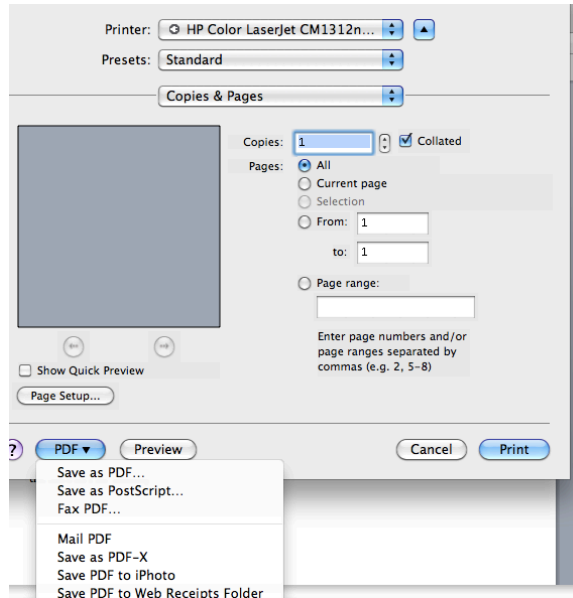


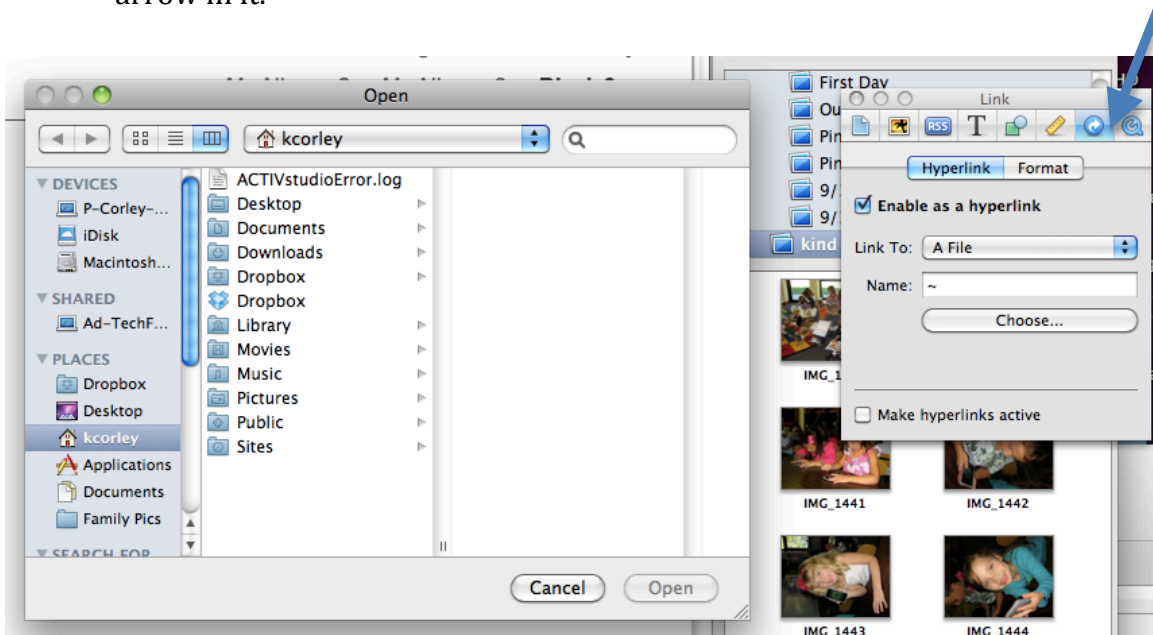
Creating Links on an iWeb Page

Linking a PDF Document to Text

If you have created a word processing document, to make sure it can be viewed by anyone, you should save it as a PDF file before linking it to your site. In your word processor, select File Print and click the PDF button. Select Save as PDF.



1. In iWeb, insert a text box (click on the text box icon at the bottom of your screen), where you want to add the link to your PDF document.
2. Open the inspector to the link window. It is the blue icon with the circular arrow in it.



3. Click on the Enable as a hyperlink checkbox.
4. Click the drop down box for Link To and select **A File**
5. Navigate to the file that you want to link to, and click the open button.
6. The file name appears in the text box, you can now highlight the file name and change it to any text you would like.

For example, you might want to add the text, "Click here to see our results"

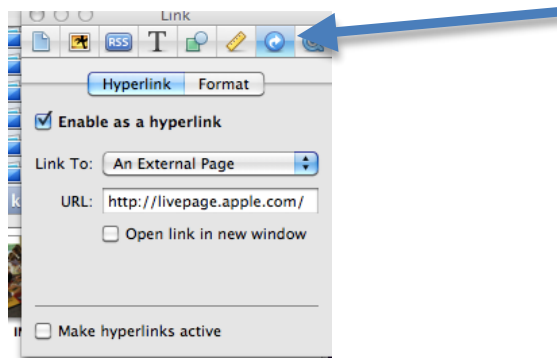
7. When you are finished adding all the links, check the Make Hyperlinks Active box.

Linking a PDF Document to an Image

1. Drag an image onto your iWeb page.
2. Click on the image.
3. Repeat steps 2-6 above to use the inspector to link the file.

Linking a website to Text or an Image

1. Highlight the address of the website you want to copy in your browser's address bar and select Edit Copy
2. Select the text or picture that you would like to link.
3. In the inspector, click on the blue icon with the circular arrow.



4. Click the Enable as a hyperlink checkbox
5. Automatically the address you copied will be pasted into the URL box and the Link To will say An External Page.
6. If you want a new window to open when this link is selected on your page, check the Open link in new window box.
7. When you are finished adding links, check the Make hyperlinks active box.
8. You may need to publish before all your links will work.